



**Institutional Academic Audit Evaluation Form**  
**P P Savani University**  
**School of Agriculture**

Date of Audit	01/12/2023
1. Name of Expert:	Dr. Himalay Patel
Designation of Expert:	Department Head, School of Agriculture, Marwadi University
2. Name of Expert:	Dr. N. L. Patel
Designation of Expert:	Retired Professor & Principal, ASPEE College of Horticulture and Forestry, Navsari Agricultural University.
Internal Committee Members:	Dr. Anish Shyama, Principal, School of Sciences, P P Savani University
	Dr. Hari Babu, Principal, School of Physiotherapy, P P Savani University

Mission And Goal		
Items	Verification Yes/No	Suggestions for Improvement
Clarity of Mission and Goals	Yes	NIL
Dissemination of Mission and goals to stakeholders	Yes	NIL
Programme Compatibility with mission	Yes	It is in line with the objective.
Social Relevance and National Development	Yes	The syllabus includes a representation of it.
Meeting globalization needs and quality dimensions/value orientation/Heritage	Yes	It is included in the syllabus.
Whether Administrative Authorities like GC, AC and BOS formed?	Yes	NIL

Curriculum Development		
Items	Verification Yes/No	Suggestions for Improvement
Steps followed in designing the syllabus and curriculum	Yes	It is as per ICAR guidelines
Content of the Curriculum	Yes	NIL
Credits allotted/distribution-logic	Yes	NIL
Curriculum update process	Yes	NIL

Curriculum Transaction		
Items	Verification Yes/No	Suggestions for Improvement
Teaching methods and teaching aids	Yes	NIL
E-learning modules	Yes	Recommended to include e-module and interactive panel.
Project work UG/PG	Yes	NIL
Internal assessment – components–Uniqueness	Yes	NIL
Student support–remedial coaching	Yes	NIL

Flexibility of Curriculum 1.CBCS 2.Core Syllabus 3. Elective options	Verification Yes/No	Suggestions for Improvement
	Yes	NIL
	Yes	NIL
	Yes	NIL
Feed Back	Verification Yes/No	Suggestions for Improvement
Feed back from students	Yes	NIL
Feed back from Alumni	Yes	NIL
Feed back from Parents	Yes	NIL
Feedback of Industrial/ Organization representatives	Yes	NIL

Steps were taken on the feedback	Yes	NIL
<b>Items</b>	<b>Verification Yes/No</b>	<b>Suggestions for Improvement</b>
Project Completed/ongoing	Yes	NIL
Seminars/Conferences attended	Yes	NIL
Papers/Articles/Books published.	Yes	NIL
Preparation of E-Learning material/content	Yes	NIL
Acted as resource persons	NO	NIL

<b>Faculty/Staff Development Programmes</b>	<b>Suggestions for Improvement</b>
Refresher courses	Yes
Faculty Development Program	Yes
HRD Programmes	NO
Orientation programs	Yes
Faculty exchange programme	NO
Staff training conducted by the university	Yes
Staff training conducted by other institutions	NO
Summer/Winter schools , Workshops, etc.	NO
HR Policies	NO, It is at University level.

<b>Event Organized</b>	<b>Verification Yes/No</b>	<b>Suggestions for Improvement</b>
International Level	NO	Suggested to organize in future.
National Level	NO	Suggested to organize in future.
State level	NO.	Suggested to organize in future.

Academic Activities		
<b>Items</b>	<b>Verification Yes/No</b>	<b>Suggestions for Improvement</b>
Syllabus	Yes	NIL

VRR (Academic Rules and Regulation)	Yes	NIL
Time Table	Yes	NIL
Seminar	NO	Suggested to arrange seminars on agriculture.
Webinar	NO	Suggested to arrange webinars on agriculture.
Students Handbook	Yes	NIL
Course Plan	Yes	NIL
CR/LR meeting minutes	Yes	NIL
Staff meeting minutes	Yes	NIL
Dissertation Record(if applicable)	Not applicable	NIL
Internship Records(if applicable)	Not applicable	NIL
Departmental MOM	Yes	NIL

#### Library

Items	Verification Yes/No	Suggestions for Improvement
Text Books	Yes	Recommended to add more national author books
Reference books	Yes	NIL
Print journal	NO	Recommended to add in library
E-journal	NO	Recommended to library
Digital Database	Yes	NIL
LMS	Yes	NIL
E-Governance	Yes	NIL

#### Activities of the Department

Items	Verification Yes/No	Suggestions for Improvement
MoU's signed	Yes	Suggested to increase MOUs with agricultural and allied industries.
Guest lectures	Yes	Recommended to increase guest/ expert lecture from reputed universities

Conference Seminar Workshop conducted	No	Suggested conduct conference/seminar/workshop related to agriculture.
Extension Activity	Yes	NIL
Interaction with Industries Research centers Educational Institutions	Yes	NIL
Newsletters Magazine	No	suggested to include
Field Activity	Yes	NIL
Internship Dissertation Training	No	NIL
Placement	Not Applicable	NIL
NSS Unit	Yes	NIL

#### Audit




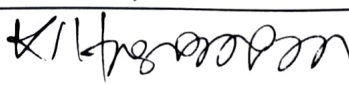
Items	Verification Yes/No	Suggestions for Improvement
Examination Audit done	No	Recommended to cross check credit after completion of 2 years.
Finance Audit done	Yes	It was conducted at University level.
E-Governance Audit done	No	NIL

#### Committee formed

Items	Verification Yes/No	Suggestions for Improvement
Board of Studies	Yes	NIL
Departmental Committee	Yes	NIL

ST/SC Grievance cell	Yes	NIL
Anti-ragging Committee	Yes	NIL
Cultural Committee	Yes	suggested to increase the participation of students

Women Development Cell	Yes	suggested to increase the programs related to women development.
Please comment on SWOC Analysis.		
Items	Verification Yes/No	Suggestions for Improvement
Strength	Yes	No other educational
Weakness	Yes	Recommended to increase expert lectures
Opportunities	Yes	NIL
Challenges	Yes	NIL
Innovations of the Department:	Project-based learning in the school of Agriculture enables hands-on experiences and encourages the development of innovative solutions for sustainable agriculture.	
Future Plans of the Department:	The school of Agriculture is looking forward to establishing Vermicompost facilities and a crop museum in the near future.	

1. Signature of the Academic Audit Experts	
2. Signature of the Academic Audit Experts	
3. Signature of the Academic Audit Experts	
4. Signature of the Academic Audit Experts	

Signature of the Principal with Seal

  
Principal  
School of Agriculture  
P P Savani University, Surat-394125

**Overall Suggestions by the Experts**

NJL

Copyto:

1. Registrar
2. Provost

**Action Taken Report Academic and Administrative Audit**

School: SCHOOL OF AGRICULTURE

Audit held on date: 01/12/2023

Chairmen of Audit: DR. HIMALAY PATEL

AY: 2022-23

S.No.	Items	Comments in Audit	Action Taken
1	Reference books	Recommended to add more national author books	Books of national author added in library
2	Conference/Seminar/Workshop/Guest Lecture conducted	Suggested to conduct Conference/Seminar/Workshop related to agriculture	Planned seminar & expert lecture in upcoming semester
3	Future Planes	Aims to develop vermicompost facilities and a crop museum in the near future.	School of Agriculture have established vermicompost unit & a crop museum for student academic exposure

  
Principal



  
Approved/Not Approved

  
Registrar

Copy to;

- IQAC
- Provost office





**Institutional Academic Audit Evaluation Form**  
**P P Savani University**  
**School of Agriculture**

Date of Audit	06/12/2022
1. Name of Expert:	Dr. N. L. Patel
Designation of Expert:	Retired Professor & Principal, ASPEC College of Horticulture & Forestry, Navsari Agricultural University
2. Name of Expert:	Dr. M. K. Krangani
Designation of Expert:	Retired Associate Research Scientist, Main Sorghum Research Station, Navsari Agricultural University, Surat
Internal Committee Members:	Dr. Niraj Shah, Dean, School of Engineering, P P Savani University
	Dr. Tejal Patel, Coordinator, School of Liberal Arts & Management, P P Savani University

Mission And Goal		
Items	Verification Yes/No	Suggestions for Improvement
Clarity of Mission and Goals	Yes	NIL
Dissemination of Mission and goals to stakeholders	Yes	NIL
Programme Compatibility with mission	Yes	It is align with the goal
Social Relevance and National Development	Yes	It is represented in the Syllabus
Meeting globalization needs and quality dimensions/value orientation/Heritage	Yes	It is represented in the Syllabus
Whether Administrative Authorities like GC,AC and BOS formed?	Yes	NIL

Curriculum Development		
Items	Verification Yes/No	Suggestions for Improvement
Steps followed in designing the syllabus and curriculum	Yes	It is as per ICAR guidelines
Content of the Curriculum	Yes	NIL
Credits allotted/distribution-logic	Yes	NIL
Curriculum update process	Yes	NIL
Curriculum Transaction		
Items	Verification Yes/No	Suggestions for Improvement
Teaching methods and teaching aids	Yes	Recommended to add different educational teaching tools like interactive <del>and</del> e-courses
E-learning modules	NO	Recommended to design
Project work UG/PG	Yes	NIL
Internal assessment – components–Uniqueness	Yes	NIL
Student support–remedial coaching	Yes	NIL

	Verification Yes/No	Suggestions for Improvement
Flexibility of Curriculum 1.CBCS 2.Core Syllabus 3. Elective options	Yes	NIL
	Yes	NIL
	Yes	NIL
Feed Back	Verification Yes/No	Suggestions for Improvement
Feed back from students	Yes	NIL
Feed back from Alumni	Yes	NIL
Feed back from Parents	Yes	NIL
Feedback of Industrial/ Organization representatives	NO	Suggested to take review from industrial expert

Steps were taken on the feedback	Yes	NIL
<b>Items</b>	<b>Verification Yes/No</b>	<b>Suggestions for Improvement</b>
Project Completed/ongoing	Yes	NIL
Seminars/Conferences attended	Yes	NIL
Papers/Articles/Books published.	Yes	NIL
Preparation of E-Learning material/content	Yes	NIL
Acted as resource persons	NO	NIL

<b>Faculty/Staff Development Programmes</b>		<b>Suggestions for Improvement</b>
Refresher courses		No, Faculties are suggested to
Faculty Development Program	Yes	
HRD Programmes	No	
Orientation programs	Yes	
Faculty exchange programme	No	
Staff training conducted by the university	Yes	
Staff training conducted by other institutions	No	
Summer/Winter schools ,Workshops,etc.	No	
HR Policies		No, It is at University level
<b>Event Organized</b>	<b>Verification Yes/No</b>	<b>Suggestions for Improvement</b>
International Level	No	suggested to organize in future
National Level	No	suggested to organize in future
State level	No	Suggested to organize in future

<b>Academic Activities</b>		
<b>Items</b>	<b>Verification Yes/No</b>	<b>Suggestions for Improvement</b>
Syllabus	Yes	NIL

Academic Rules and Regulation)	Yes	NIL
Time Table	Yes	NIL
Seminar	No	Suggested to organize seminar on <sup>on</sup> Agriculture
Webinar	No	Suggested to arrange webinar on <sup>on</sup> Agriculture
Students Handbook	Yes	NIL
Course Plan	Yes	NIL
CR/LR meeting minutes	Yes	NIL
Staff meeting minutes	Yes	NIL
Dissertation Record(if applicable)	Not applicable	NIL
Internship Records(if applicable)	Not applicable	NIL
Departmental MOM	Yes	NIL

**Library**

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Reference books	Yes	NIL
Print journal	No	Recommended to add in library
E-journal	No	Recommended to add in library
Digital Database	Yes	NIL
LMS	Yes	NIL
E-Governance	Yes	NIL

**Activities of the Department**

Items	Verification Yes/No	Suggestions for Improvement
MoU's signed	No	Recommended to sign MOU'S with agricultural industries & other agencies
Guest lectures	No	Recommended to arrange guest/ expert lecture from reputed Universities.

Conference Seminar Workshop conducted	No	Suggested to conduct Conference/Seminar Workshop related to agriculture
Extension Activity	Yes	NIL
Interaction with Industries/ Research centers Educational Institutions	Yes	NIL
Newsletters Magazine	No	Suggested to include
Field Activity	Yes	NIL
Internship/Dissertation/Training	No	NIL
Placement	Not applicable	NIL
NSS Unit	Yes	NIL





#### Audit

Items	Verification Yes/No	Suggestions for Improvement
Examination Audit done	Yes	Recommended to arrange audit after completion of 2 years.
Finance Audit done	No	It was carried out at University level
E-Governance Audit done	No	NIL

#### Committee formed

Items	Verification Yes/No	Suggestions for Improvement
Board of Studies	Yes	NIL
Departmental Committee	Yes	NIL
ST/SC Grievance cell	Yes	NIL
Anti-ragging Committee	Yes	NIL
Cultural Committee	Yes	Suggested to increase the Participation of Students.

Women Development Cell	Yes	NIL
Please comment on SWOC Analysis.		
Items	Verification Yes/No	Suggestions for Improvement
Strength	Yes	No other educational institute Nearby
Weakness	Yes	Recommended to increase visits to government institutes & research center
Opportunities	Yes	NIL
Challenges	Yes	NIL
Innovations of the Department:	The School of Agriculture integrates project-based learning to facilitate hands-on experience & foster innovative solutions for sustainable agriculture.	
Future Plans of the Department:	In the future, the school of Agriculture aims to broaden its offering & infrastructure by establishing hydroponics systems, polyhouses, & a commercial nursery	

1. Signature of the Academic Audit Experts	
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4. Signature of the Academic Audit Experts	

Signature of the Principal with Seal

  
Principal  
School of Agriculture  
P P Savani University, Surat-394125

### Overall Suggestions by the Experts

Overall academic work is excellent although, it is recommended to incorporate provided suggestions to enhance the overall academic experience

**Copy to:**

1. Registrar
2. Provost

**Action Taken Report Academic and Administrative Audit**

School: SCHOOL OF AGRICULTURE

Audit held on date: 06/12/2022

Chairmen of Audit: DR. N. L. PATEL

AY: 2021-22

S.No.	Items	Comments in Audit	Action Taken
1	Teaching methods and teaching aids	Recommended to add different educational teaching tools like interactive panel & e courses	Faculty started teaching using interactive panel, e-course on coursera and field work
2	MoU's Sign	Suggested to increase MOUs with agricultural and allied industries	MOU conducted with SLS Pvt. Ltd.
3	Weakness	Recommended to increase visits to government institutes, research centers and progressive farmer's field.	Visits to a government institutes and at progressive farmers field organised
4	Future Planes	Aims to broaden its offerings and infrastructure by establishing hydroponic systems, polyhouses, and a commercial nursery.	School of Agriculture have developed and running hydroponic systems, polyhouses, and a commercial nursery.

  
Principal

✓  
Approved/Not Approved

  
Registrar



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- Provost office